



Byron Park District Regular Meeting Minutes

Tuesday, July 16, 2024 at 6:00 p.m.

Byron Park District Board Room

1.1 Commissioner Jeffrey called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Jeffrey, Oracki, Wilmarth, and Griffith (arrived 6:17pm)

ABSENT: None.

STAFF PRESENT: Superintendent of Recreation/Interim Director Nick Warrner

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Wilmarth made a motion to approve the agenda as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 4-0.

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF June 18, 2024: Commissioner Boyle made a motion to approve the Regular Meeting Minutes of June 18, 2024 as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 4-0.

4.2 APPROVAL OF THE SPECIAL MEETING MINUTES OF July 2, 2024: Commissioner Wilmarth made a motion to approve the Special Meeting Minutes of July 2, 2024 as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 4-0.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING June 30, 2024: Interim Director Warrner reminded the board that there were three payrolls in June the prior year. Recreation revenue and expense were reviewed and an outlook on the remaining year for all funds was provided. Bank Balances and Payroll were reviewed. Commissioner Wilmarth made a motion to approve the Treasurers Report for the month ending June 30, 2024. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

5.3 APPROVAL OF BILLS FOR June 2024: Commissioners reviewed the list of bills for June 2024. Commissioner Boyle made a motion to approve the bills as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 5-0.

6.0 OLD BUSINESS: None.

7.1 Approval of the Memorial Bench Policy: Interim Director Warrner presented the board with the updated memorial donation policy including two memorial bench options. Commissioner Oracki made a motion to approve the policy as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 5-0.

7.2 Review of Closed Session Meeting Minutes: Commissioners reviewed the current closed session meeting minutes. Commissioner Oracki made a motion to make the closed minutes from August 20 2019 and October 15 2019 regarding land acquisition available to the public. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

8.1 DIRECTOR/STAFF REPORTS: Interim Director Warrner provided an update on the construction of the multi-purpose room. A three-year history of Punch Card and Membership Daily Visits was reviewed. The HR/Safety Report included updates on lifeguard audits, staff trainings, and PDRMA updates. The parks report included updates on installation of mulch, park benches, and drainage improvements at Hamas Park. The Recreation report included updates on baseball and softball leagues, summer camp, the dance recitals, and upcoming special events. Fitness classes attendance numbers and upcoming special events were reviewed.

8.2 BOARD REPORTS: Commissioner Oracki discussed the incident of a former volunteer for the Park District being accused of misconduct in a situation outside of District activities. Interim Director Warrner explained what he knew about the incident and that the person in question is no longer volunteering for anything throughout the Park District. The volunteer background screening process was also reviewed. Commissioner Griffith stated he is not pleased with the lack of cleaning being done in the fitness center. He would like staff to explore the best options/practices to improve this.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Griffith made a motion to adjourn-at 6:59 p.m. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 5-0.


Signature

9-17-24
Date


Signature

9/17/24
Date