

Byron Park District Regular Meeting Minutes

Tuesday, June 18, 2024 at 6:00 p.m.

Byron Park District Board Room

1.1 Commissioner Jeffrey called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Griffith, Jeffrey, Oracki, and Wilmarth.

ABSENT: None.

STAFF PRESENT: Director Paul Zepezauer and Administrative Services Manager, Carrie Stralow

GUESTS: Phil Brower

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: Addition of Recognition of Carrie Stralow for 25 years of service.

3.3 APPROVAL OF THE AGENDA: Commissioner Griffith made a motion to approve the agenda as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 5-0.

4.1 APPROVAL OF THE ORGANIZATIONAL MEETING MINUTES OF May 21, 2024: Commissioner Griffith made a motion to approve the Regular Meeting Minutes of May 21, 2024 as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 4-0. Commissioner Wilmarth abstained.

4.2 APPROVAL OF THE REGULAR MEETING MINUTES OF MAY 21, 2024: Commissioner Oracki made a motion to approve the Regular Meeting Minutes of May 21, 2024 as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 4-0. Commissioner Wilmarth abstained.

RECOGNITION OF CARRIE STRALOW: President Jeffrey recognized Carrie Stralow for 25 years of service to the District.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING MAY 21, 2024: Director Zepezauer advised May was a better month than the income statements indicated as there were three payrolls in May and there were three payrolls in June in the prior year. Recreation revenue and expense were reviewed and an outlook on the remaining year for all funds was provided. Bank Balances and Payroll were reviewed. Commissioner Griffith made a motion to approve the Treasurers Report for the month ending May 31, 2024. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 5-0.

5.3 APPROVAL OF BILLS FOR APRIL 2024: Commissioners reviewed the list of bills for May 2024. Commissioner Griffith made a motion to approve the bills as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

6.0 OLD BUSINESS: None.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer provided an update on the memorial bench policy. Commissioners reviewed the options and directed staff to add one of the options to the policy and suggested light earth tones only. Consensus was that all artwork, and the final location would be approved by the District prior to production and that a 10% margin would be added to the cost of the bench. A three-year history of Punch Card and Membership Daily Visits was reviewed. The HR/Safety Report included updates on lifeguard audits, staff trainings, and PDRMA updates. The parks report included updates on installation of mulch, park benches, and drainage improvements at Hamas Park. The Recreation report included updates on baseball and softball leagues, summer camp, the dance recitals, and upcoming special events. Fitness classes attendance numbers and upcoming special events were reviewed.

8.2 BOARD REPORTS: None.

9.0 CLOSED SESSION: Commissioner Oracki made a motion to enter into closed session for the purposes of discussing personnel at 4:24 p.m. Commissioner Wilmarth seconded the motion, which passed unanimously on a voice vote 5-0. Commissioner Oracki made a motion to reenter open session at 4:40 p.m. Commissioner Wilmarth seconded the motion, which passed unanimously on a voice vote 5-0.

10.0 ADJOURNMENT: Commissioner Oracki made a motion to adjourn at 4:41 p.m. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

 7/16/24

Signature

Date

 7/16/24

Signature

Date