

NOTICE
BOARD OF COMMISSIONERS MEETING

Tuesday December 16, 2025, at 6:05 pm
Byron Park District Conference Room (500 N. Colfax St.)

1.0 Convening the Meeting

1.1 Commissioner Boyle called the Regular Meeting of the Board of Commissioners to order at 6:05 pm.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Griffith, Oracki, Newton and Wilmarth

ABSENT: None

STAFF PRESENT: Nick Warrner, Aydin Coffey & Carrie Stralow

GUESTS: None

2.0 Public Comment: None

3.0 Amendments/Approval of the Agenda

3.1 BOARD AMMENDMENTS TO THE AGENDA: None

3.2 STAFF AMMENDMENTS TO THE AGENDA: None

3.3 APPROVAL OF THE AGENDA: Commissioner Griffith made a motion to approve the agenda as presented. Commissioner Newton seconded the motion, which passed on voice vote of 5-0.

4.0 Approval of Minutes

4.1 APPROVAL OF THE BUDGET MEETING MINUTES OF November 24, 2025

Commissioner Oracki made a motion to approve the Budget Meeting Minutes of November 24, 2025, as presented. Commissioner Wilmarth seconded the motion, which passed on voice vote of 5-0.

4.2 APPROVAL OF THE REGULAR MEETING MINUTES OF November 24, 2025

Commissioner Oracki made a motion to approve the Regular Meeting Minutes of November 24, 2025, as presented. Commissioner Griffith seconded the motion, which passed on a voice vote of 5-0.

5.0 Financial Matters

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING November 30, 2025

Director Warrner went through the Treasurer's report, which included charts and graphs of current revenue and expenses by department and fund, along with revenue/expense comparison to budget, payroll and bank balances.

Commissioner Griffith made a motion to approve the Treasurers Report for the month ending November 30, 2025. Commissioner Oracki seconded the motion, which passed on voice vote of 5-0.

5.2 APPROVAL OF BILLS FOR NOVEMBER 2025

Commissioners reviewed the list of bills for November 2025. Commissioner Wilmarth made a motion to approve the bills as presented. Commissioner Newton seconded the motion, which passed unanimously on voice vote of 5-0.

6.0 Old Business

6.1 APPROVAL OF FY 2026 BUDGET AND APPROPRIATIONS ORDINANCE 2026-04

Commissioner Oracki made a motion to approve the FY 2026 Budget and Appropriations Ordinance 2026-04. Commissioner Griffith seconded the motion, which passed on a roll call vote of 5-0. Boyle-Yes, Griffith-Yes, Oracki-Yes, Newton-Yes and Wilmarth-Yes.

7.0 New Business

7.1 APPROVAL OF 2026 BOARD MEETING DATES

Commissioner Wilmarth made a motion to approve the FY 2026 Board Meeting Dates. Commissioner Griffith seconded the motion, which passed unanimously on voice vote of 5-0.

8.0 Reports

8.1 DIRECTOR / STAFF

Director Warrner discussed how he has been investigating Grant options. Unfortunately, the OSLAD grant program, specifically designed to provide local units of government 50% reimbursement for acquiring or developing public outdoor recreation areas, is already closed for 2026. Director Warrner recommends that the board wait for the 2028 grant when our bonds are paid off. Commissioners agreed to wait to seek grant opportunities but discussed how we need to start our strategic planning now.

The next item discussed was an e-mail request to offer childcare for individuals wanting to utilize the Fitness Center. After a conversation regarding staffing and past usage, it was decided that it not currently fiscally responsible to offer it at this time.

Lastly, the board reviewed the handout of current and previous facility memberships fees and amounts of current pass holders. Commissioners suggested looking at increasing the difference between non-resident and resident rates and comparing area fitness center fees but not raising any fees until January 2027.

In the HR/Safety Report, Carrie informed the board that the time clock conversion has not gone as seamless as hoped, but everything should be working now. In addition, Carrie let the board know that the district will receive some incentive money back from PDRMA for scoring 85% on their yearly risk management evaluation.

In the Parks Report, John reported that a new tree has been planted at Blackhawk, but more trees are needing to be removed, especially since one fell on a neighbor's fence. John also reported that the ice rink at Johnson Park is getting a lot of use.

In the Recreation Report, Aydin covered the athletic programs, special events and senior events that recently concluded and ones that will begin soon. We had a record number of individuals registered for the Turkey Trot this year! (366). Next, the average monthly fitness class numbers, personal training sessions and juice bar sales were presented.

Lastly, the Cultural Arts Report was presented. Information about the Candlelight Walk performance, Christmas BDA Team gathering and Acro Tumbling class numbers were given.

8.2 BOARD: None

9.0 Closed Session: None

10.0 Adjournment

Commissioner Griffith made a motion to adjourn at 7:21 p.m. Commissioner Newton seconded the motion, which passed on voice vote of 5-0.

Jeff Wilmoth 1-20-26
Signature Date

Bruce D. Boyle 1-20-26
Signature Date