

Byron Park District Regular Meeting Minutes
Tuesday, November 16, 2021 at 6:00 p.m.
Byron Park District Board Room

1.1 Commissioner Wilmarth called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Griffith Jeffrey, Oracki and Wilmarth.

ABSENT: None.

STAFF PRESENT: Director Paul Zepezauer, Nick Warrner, John Walters and Elaine Carow.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Jeffrey made a motion to approve the agenda as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 5-0.

4.1 APPROVAL OF THE SPECIAL MEETING MINUTES OF OCTOBER 19, 2021: Commissioner Boyle made a motion to approve the Special Meeting Minutes of October 19, 2021 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

4.2 APPROVAL OF THE REGULAR MEETING MINUTES OF OCTOBER 19, 2021: Commissioner Jeffrey made a motion to approve the Regular Meeting Minutes of October 19, 2021 as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 5-0.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING OCTOBER 31, 2021: Director Zepezauer provided a review of the Income Statements. Overall, the October recreation fund revenue was up when compared to 2019 and 2020. Expenses were higher when compared to 2019 and similar to 2020. Recreation fee and fund comparisons were provided. Recreation revenue and expenses by department were reviewed. October payroll and bank balances were reviewed. Commissioner Griffith made a motion to approve the Treasurers Report for the month ending October 31, 2021. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

5.2 APPROVAL OF BILLS FOR OCTOBER 2021: A list of bills for October 2021 was provided. Commissioner Oracki made a motion to approve the bills as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

6.0 OLD BUSINESS: None.

7.1 AN ORDINANCE providing for the issuance of \$495,000 General Obligation Park Bonds Series 2021B of the Byron Park District, Ogle County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. Director Zepezauer advised this is a private placement annual bond issue for \$495,000.00 to be purchased by Byron Bank. Funds will be received on December 16, 2021 and repaid December 15, 2022. Money to pay the bond will be levied on the 2022 property tax bills. Commissioner Griffith

made a motion to approve Ordinance 2021-07. Commissioner Oracki seconded the motion which passed unanimously on voice vote 5-0.

7.2 AN ORDINANCE abating the tax heretofor levied for the year 2020 to pay debt service on \$478,000 General Obligation Park Bonds, Series 2020 and \$3,865,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020, of the Byron Park District, Ogle County, IL. Director Zepezauer advised the county will need to abate the 2020 GO Park Bonds that financed the construction of the new building. The debt repayment of said bonds is funded by the issuance of annual bonds. The aforementioned bonds will need to be abated. Commissioner Oracki made a motion to approve Ordinance 2021-08. Commissioner Griffith seconded the motion which passed unanimously on Voice Vote 5-0.

7.3 APPROVAL OF THE 2021 TAX LEVY ORDINANCE: Commissioners viewed the full ordinance with levy amounts for each fund. Commissioner Griffith made a motion to approve Ordinance 2021-09. Commissioner Boyle seconded the motion which passed unanimously on voice vote 5-0.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer advised that he will be requesting an extension from IDNR for the current OSLAD grant. An update regarding BCT was provided. Staff recommend becoming members of the Northlands Association for Special Recreation. Benefits include access to additional resources and the ability to add a Special Recreation Fund to utilize for programs for those with disabilities and ADA park/facility improvements. Director Zepezauer provided accreditation scores and advised the District will be recognized as a Distinguished Agency at the annual conference in January. A three year history of Punch Card & Membership Daily Visits was reviewed. The HR/Safety Report was provided; all staff should be CPR/AED and First Aid certified by the end of November. Carrie will be renewing her Certified Playground Safety Inspector certification in December. The Parks Report was provided. Winter preparations have begun and playground surface repairs have been completed. The Recreation Report was provided. Highlights included the start of basketball and the addition of a martial arts program beginning in February. Personal Training and nutrition continue to go well and staff are looking to potentially add an additional trainer. Tiger Den continues to see new memberships issued and attendance is consistent. The second session of the recital dance program began November 1. The Competition Team is performing at the Candlelight Walk and master classes were successful. A Special Event and Marketing update was provided. Halloween on the Prairie was a success and new games/activities were well received. The Pumpkin Smash was well attended and weather was great. The Fall Frenzy Race Series will conclude in November with the Thanksgiving Day Turkey Trot and registrations are looking strong. The Winter Spring Program Guide is scheduled to go to the printer November 19.

8.2 BOARD REPORTS: Commissioner Jeffrey requested additional information regarding the Annual IAPD Conference. Director Zepezauer advised the conference is scheduled for 12/27-12/29 at the Chicago Hyatt. Brief discussion occurred.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Jeffrey made a motion to adjourn at 7:04 p.m. Commissioner Oracki seconded the motion which passed unanimously on voice vote 5-0.

 12-21-21
Signature Date

 12-21-21
Signature Date