



## Byron Park District Regular Meeting Minutes

Tuesday, October 18, 2022 at 6:05 p.m.

Byron Park District Board Room

**1.1** Commissioner Wilmarth called the Regular Meeting of the Board of Commissioners to order at 6:05 p.m.

**1.2** On roll call, the following were:

**PRESENT:** Commissioners Boyle, Griffith, Jeffrey, and Wilmarth.

**ABSENT:** Oracki.

**STAFF PRESENT:** Director Paul Zepezauer, Nick Warrner, Elaine Carow, and John Walters.

**GUESTS:** Phil Brower.

**2.0 PUBLIC COMMENT:** Mr. Brower spoke on behalf of several community members who utilize the pool. He advised they wanted to express continued support of keeping the pool open.

**3.1 BOARD AMMENDMENTS TO THE AGENDA:** None.

**3.2 STAFF AMMENDMENTS TO THE AGENDA:** None.

**3.3 APPROVAL OF THE AGENDA:** Commissioner Jeffrey made a motion to approve the agenda as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

**4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF SEPTEMBER 20, 2022:** Commissioner Jeffrey made a motion to approve the Regular Meeting Minutes of September 20, 2022 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

**5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING SEPTEMBER 30, 2022:** Director Zepezauer provided the Treasurers Report for the month ending September 30, 2022. The District had \$258,305 in deferred recreation revenue. Recreation fund expenses were higher when compared to 2021 due to an increase in programming/participation, increased marketing, and IT expenses. When reviewing expenses by department, IT reflects a significant increase due to an invoicing error from Active Net. September Payroll and Bank Balances were provided. Commissioner Griffith made a motion to approve the Treasurers Report for the month ending September 30, 2022. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 4-0.

**5.2 APPROVAL OF BILLS FOR SEPTEMBER 2022:** Commissioners reviewed the list of bills for September 2022. Commissioner Boyle made a motion to approve the bills as presented. Commissioner Jeffrey seconded the motion, which passed unanimously on voice vote 4-0.

**6.0 OLD BUSINESS:** None.

**7.0 NEW BUSINESS:** None.

**8.1 DIRECTOR/STAFF REPORTS:** Director Zepezauer advised staff are working on the 2023 budget. The Byron Civic Theatre provided the 2023 schedule. Punch Card & Membership Daily Visits had a slight dip due to the warmer weather; sales increased with the inclement weather. Director Zepezauer provided updated plans for phase II of Johnson Park. He advised the district would be going out to bid in the spring. Discussion regarding drainage at the park occurred; the district is working with the city to address. The HR/Safety Report was provided. Carrie will be attending an upcoming PDRMA Human Resource Class October 20 and Risk Management Institute November 18. The Parks Report was

provided; parks staff assisted with several projects for Halloween on the Prairie and dance. Parks maintenance is ongoing. The Recreation Report was provided; Fall soccer concluded, youth basketball registration and planning is ongoing. The District is offering a travel soccer option this winter. The Summer Challenge concluded and the Fall Challenge is starting up. Tiger Den continues to have good attendance. The second session of dance begins the week of October 31. The Dance Competition Team will hold a team-bonding trip, and participants have an opportunity to participate in a fundraiser to assist with registration fees. Cosmic Swim had 27 participants. Registration for the Turkey Trot is underway and prep work continues. Halloween on the Prairie will be held October 23 at the Jarrett Prairie Center; several new games were added. Pumpkin Smash is confirmed for November 1. The Fall Fitness Open House was a success and well received. The first proof of the Winter Spring Program Guide is expected October 24.

**8.2 BOARD REPORTS:**

**9.0 CLOSED SESSION:** None.

**10.0 ADJOURNMENT:** Commissioner Jeffrey made a motion to adjourn at 6:36 p.m. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 4-0.

Jeff Wilmarth 11-15-22

Signature

Date

Jeffrey Boyle VP 11/15/2022

Signature

Date