

Byron Park District Regular Meeting Minutes
Tuesday, February 21, 2023 at 6:00 p.m.
Byron Park District Board Room

1.1 Commissioner Wilmarth called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Griffith, Oracki and Wilmarth.

ABSENT: Boyle.

STAFF PRESENT: Director Paul Zepezauer, Nick Warrner, John Walters and Elaine Carow.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Oracki made a motion to approve the agenda as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 3-0.

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF JANUARY 17, 2023: Commissioner Oracki made a motion to approve the Regular Meeting Minutes of December 20, 2022 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 3-0.

*Commissioner Jeffrey arrived at 6:04 p.m.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING JANUARY 31, 2023: Director Zepezauer provided the Treasurers Report for the month ending January 31, 2023. Recreation revenue and expenses were up compared to the previous year. Expenses were primarily up due to timing issues, wage and supplier increases due to inflation. The annual payment to the school district was also made in January. Commissioner Griffith made a motion to approve the Treasurers Report for the month ending January 31, 2023. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 4-0.

5.2 APPROVAL OF BILLS FOR JANUARY 2023: Commissioners reviewed the list of bills for January 2023. Commissioner Griffith made a motion to approve the bills as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 4-0.

6.0 OLD BUSINESS: None.

7.1 APPROVAL OF ANNUAL TREASUERER'S REPORT: Commissioners reviewed the 2022 Annual Treasurer's Report to be filed with the Ogle County Clerk. Commissioner Griffith made a motion to approve the 2022 Annual Treasurer's Report. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 4-0.

7.2 APPROVAL OF BIDS FOR JOHNSON PARK: Director Zepezauer presented the bids received for the completion of the Johnson Park project and the overall estimate for the remaining work. Commissioner Jeffrey made a motion to approve the civil construction bid to Martin & Co in the amount of \$386,990 and the electric bid to Utility Dynamics in the amount of \$75,195. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 4-0.

7.3 APPROVAL OF FACILITY ADMISSION FEES: Director Zepezauer presented the current and proposed facility admission fees and rental fees and mentioned that in the past, fees have been reviewed every two years and have not increased since January 2021. The new rates will take effect beginning on May 1, 2023. Discussion ensued. Commissioner Jeffrey made a motion to approve the new rates. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 4-0.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer updated the board on the status of BCT's agreement with the School District and their most recent musical, High School Musical Jr. He also informed the board that the District will be utilizing Central Parks to create the first ever Byron Park District application for iPhone and Android users. He also provided historical facility admission results and reviewed the HR & Safety report. Superintendent of Parks, John Walters provided the Parks Report which included fitness mirror replacement updates, camera installation updates, and Johnson Park tree removal updates. Superintendent of Recreation, Nick Warrner, provided the Recreation Report, which included class and program participation numbers, juice bar sales numbers, and dance and special events program updates. Content for the Summer Program Guide is being updated and it should be mailed out in April. Marketing for all upcoming programs for Byron Civic Theatre, Fitness, Athletic, Dance, Special Events and more is ongoing.

8.2 BOARD REPORTS: None.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Jeffrey made a motion to adjourn at 7:02 p.m. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

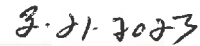


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