

Byron Park District Regular Meeting Minutes

Tuesday, July 20, 2021 at 6:00 p.m.

Byron Park District Board Room

1.1 Commissioner Wilmarth called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Griffith, Jeffrey, Oracki and Wilmarth.

ABSENT: None.

STAFF PRESENT: Director Paul Zepezauer, Nick Warrner, John Walters and Elaine Carow.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Jeffrey made a motion to approve the agenda as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF JUNE 15, 2021: Commissioner Jeffrey made a motion to approve the Regular Meeting Minutes of June 15, 2021. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 5-0.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING JUNE 30, 2021: Director Zepezauer provided a review of the Income Statements. The Recreation Fund posted gains when compared to 2019 and deferred revenue is up slightly. The PE Center is beginning to close the revenue gap when compared to previous years and Tiger Den has made a significant rebound. Brief discussion occurred. Commissioner Jeffrey made a motion to approve the Treasurers Report for the month ending June 30, 2021. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 5-0.

5.2 APPROVAL OF BILLS FOR JUNE 2021: A list of bills for June 2021 was provided. Commissioner Oracki made a motion to approve the bills as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

6.1 FACILITY EXPANSION AND RENOVATION: Director Zepezauer provided an update regarding the Facility Expansion and Renovation. He advised there are three remaining outstanding items; shower drains in the locker room need to be repaired, several areas require paint touch ups and sprinkler plates need to be cleaned up. Russell construction is working on the final payment document and is close to being ready to close out the contract. Commissioner Griffith expressed concerns regarding the water pressure in the drinking fountains. Director Zepezauer to follow up.

7.1 APPROVAL OF SAFETY MANUAL UPDATES: Director Zepezauer asked board members to view the updated Safety Manual. Commissioner Boyle made a motion to approve the Safety Manual as presented. Commissioner Jeffrey seconded the motion, which passed unanimously on voice vote 5-0.


8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer provided the Directors Report. He advised the Board must evaluate the Director for the IAPD Accreditation and provided Commissioners with a copy of the District's evaluation form. Commissioners will complete the packet individually and meet in Executive Session at a future date for the evaluation. Director Zepezauer provided an update regarding the tax bill error. He reported Ogle County has not provided information regarding what needs to be completed to ensure the arrears tax is levied in June of 2022. Commissioner Wilmarth questioned what needs to be done to notify the tax payer. Brief discussion occurred. Director Zepezauer to seek clarification. A three year history of daily visits was provided. Membership and Punch Card visits for 2021 have equaled 2019 visits for the first time since the shutdown. The HR/Safety Report was provided. Accreditation requirements are close to completion and staff hope to earn the Distinguished Park and Recreation Accredited Agency approval this fall. The Safety Manual and Crisis Response Plans have been updated. As part of the updates, all regular part time employees will be required to become certified in CPR/AED and First Aid. Playground inspections will be completed by the end of July. The Parks Report was provided. Safety signage was installed on the boat docks and pier. The sensory play feature was repaired at Hamas. Tree trimming, crack filling, and weed control are ongoing. The roof at Tiger Town Park was repaired. Athletic field maintenance is underway. The dance floor from the rotunda has been moved to the aerobics room. The Recreation Report was provided. A majority of the summer sport camps have concluded. Baseball and softball tournaments are wrapping up and the season was successful overall. Fall soccer prep is underway. Fitness highlights included the conclusion of the Slim and Trim challenge and class updates. Summer group swim lessons conclude in August. Updated fall facility hours were provided. Summer camp continues to go well and field trips have been well received. Dance will be adding a competition team this fall. Dancers performed at Byron Fest. Fall recital registration is scheduled for August 24 and 25. Art programs have had a good response and two new instructors have been added. Auditions for the Theatre Arts Academy are scheduled for July 23 and 24. Rehearsals will begin the first week of August. The Tiger 10 Miler is seeing solid preregistration numbers. The Byron Fest 5K had 82 participants and feedback from participants was positive. Planning for Movie in the Park is underway and plans include the addition of a bike parade and food trucks. Active Net is live and went smoothly overall. The fall program guide is set to arrive and website updates have begun.

8.2 BOARD REPORTS: Commissioner Jeffrey expressed concern regarding the condition of the tennis courts. He advised numerous community members have complained. Discussion occurred. Director Zepezauer to follow up. Commissioner Oracki inquired about a petition circulating to put in a dog park at Johnson Park. Director Zepezauer advised a dog park is not a possibility due to the park being in a floodplain.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Jeffrey made a motion to adjourn at 7:06 p.m. Commissioner Boyle seconded the motion which passed unanimously on voice vote 5-0.

 JP 8-17-21
Signature Date

 8-17-21
Signature Date