

## NOTICE

### **BOARD OF COMMISSIONERS MEETING**

Tuesday, August 19, 2025, at 6:00 pm  
Byron Park District Conference Room (500 N. Colfax St.)

#### **1.0 Convening the Meeting**

1.1 Commissioner Boyle called the Regular Meeting of the Board of Commissioners to order at 6:00 pm.

1.2 On roll call, the following were:

**PRESENT:** Commissioners Boyle, Griffith, & Newton

**ABSENT:** Commissioner Oracki & Wilmarth

**STAFF PRESENT:** Nick Warrner, Aydin Coffey, John Walters & Carrie Stralow

**GUESTS:** David Hillis

#### **2.0 Public Comment:** David Hillis stated that he has two requests for the board to consider:

1. Changing the fitness center age policy to better fit current trends. David expressed that he would like fourth graders (with parent supervision) allowed in the weight room.
2. Refining the youth sport draft process. David explained that parents have different sport knowledge and knowledge of kids' ability. He suggested that the kids are first ranked by skill prior to dividing them onto teams as a way to make teams' skill levels more even. He also suggested looking at dividing the teams into single grades vs combining them (2<sup>nd</sup> grade vs. 2/3<sup>rd</sup> grade teams).

#### **3.0 Amendments/Approval of the Agenda**

**3.1 BOARD AMMENDMENTS TO THE AGENDA:** None

**3.2 STAFF AMMENDMENTS TO THE AGENDA:** None

**3.3 APPROVAL OF THE AGENDA:** Commissioner Griffith made a motion to approve the agenda as presented. Commissioner Newton seconded the motion, which passed on voice vote of 3-0.

#### **4.0 Approval of Minutes**

**4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF July 15, 2025:** Commissioner Griffith made a motion to approve the Regular Meeting Minutes of July 15, 2025, as presented. Commissioner Newton seconded the motion, which passed on voice vote of 3-0.

#### **5.0 Financial Matters**

##### **5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING July 31, 2025**

Director Warrner went through the Treasurer's report, which included charts and graphs of current revenue and expenses by department and fund, along with revenue/expense comparison to budget, payroll and bank balances. Director Warrner noted that the Theatre department net balance is no longer negative after the Little Mermaid production.

Commissioner Giffith made a motion to approve the Treasurers Report for the month ending July 31, 2025. Commissioner Newton seconded the motion, which passed on voice vote of 3-0.

**5.3 APPROVAL OF BILLS FOR JULY 2025**

Commissioners reviewed the list of bills for July 2025. Commissioner Griffith made a motion to approve the bills as presented. Commissioner Newton seconded the motion, which passed unanimously on voice vote of 3-0.

**6.0 Old Business: None**

**7.0 New Business: None**

**8.0 Reports**

**8.1 DIRECTOR / STAFF**

Director Warrner stated that the Fall Program Guide is available, and registration is open. He then provided the board with information regarding the process of creating a Byron Parks Foundation. All board members present at the meeting agreed that he should move forward with this process. Next, Director Warrner went over some items he is currently working on, including converting our e-mail system and a community partnership page on our website. Lastly, e-bike information was presented and discussed. The city of Byron is looking to adopt an e-bike ordinance, but details of the ordinance are currently unknown. Board members determined that we should wait to see what the ordinance entails before creating any of our own e-bike rules.

Commissioner Boyle commented on the widespread usage of the crosswalk on Mill Road outside of Blackhawk Park and the lack of cars slowing down or stopping to allow individuals to cross safely. He was wondering if the Park District could add a sign in the middle of the road or speak to the city about other possible actions.

In the HR/Safety Report, Carrie described how there have been significant HR changes, including employee separations and hiring. Moreover, Carrie stated that the Personnel Policy Manual updates are completed and now she is working on updating all the employee training presentations.

In the Parks Report, John informed the board of completed projects (school path vegetation clearing, mowing, and Tiger Town Basketball Court power washing) and some projects that will need to be completed (Blackhawk Park tree removal and competition dance props).

In the Recreation Report, Aydin covered the athletic programs, special events and senior events that recently concluded and ones that will begin soon. The average monthly fitness class numbers, personal training sessions and juice bar sales were also presented.

Commissioner Griffith inquired about sending volunteer athletic coaches to any clinics, seminars or classes. Aydin explained that he currently gives volunteer coaches practice plans and drills to cover with the participants. He acknowledges that clinics led by the high school coaches could be advantageous; however, at this time, none of the coaches have expressed interest in conducting them.

Lastly, the Cultural Arts Report was presented, which included summer dance participation numbers, dance registration dates and information on the new payment structure for competition dance team (Payments are spread out over 10 months vs. every 7 weeks).

**8.2 BOARD: None**

**9.0 Closed Session: None**

**10.0 Adjournment**

Commissioner Griffith made a motion to adjourn at 7:23 p.m. Commissioner Newton seconded the motion, which passed on voice vote of 3-0.

Jeff Wilmarth      11-24-25  
Signature                      Date

Bruce D Boyle      11/24/25  
Signature                      Date