

NOTICE
BOARD OF COMMISSIONERS MEETING

Tuesday, September 16, 2025, at 6:00 pm
Byron Park District Conference Room (500 N. Colfax St.)

1.0 Convening the Meeting

1.1 Commissioner Boyle called the Regular Meeting of the Board of Commissioners to order at 6:00 pm.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Oracki, Newton and Wilmarth

ABSENT: Commissioner Griffith

STAFF PRESENT: Nick Warrner, Aydin Coffey & Carrie Stralow

GUESTS: None

2.0 Public Comment: None

3.0 Amendments/Approval of the Agenda

3.1 BOARD AMMENDMENTS TO THE AGENDA: None

3.2 STAFF AMMENDMENTS TO THE AGENDA: None

3.3 APPROVAL OF THE AGENDA: Commissioner Wilmarth made a motion to approve the agenda as presented. Commissioner Oracki seconded the motion, which passed on voice vote of 4-0.

4.0 Approval of Minutes

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF August 19, 2025: Tabled until Oct. 21st meeting

5.0 Financial Matters

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING August 31, 2025

Director Warrner went through the Treasurer's report, which included charts and graphs of current revenue and expenses by department and fund, along with revenue/expense comparison to budget, payroll and bank balances.

Commissioner Oracki made a motion to approve the Treasurers Report for the month ending August 31, 2025. Commissioner Newton seconded the motion, which passed on voice vote of 4-0.

5.2 APPROVAL OF BILLS FOR AUGUST 2025

Commissioners reviewed the list of bills for August 2025. Commissioner Wilmarth made a motion to approve the bills as presented. Commissioner Oracki seconded the motion, which passed unanimously on voice vote of 4-0.

6.0 Old Business: None

7.0 New Business: None

8.f Reports

8.1 DIRECTOR / STAFF

Director Warner stated that he is currently working on the 2025 Bond Issuance, 2026 Budget and the 5013c Byron Park Foundation. The BINA meeting will be in October; the Budget meeting in November and the Budget hearing in December. Next, the acquisition and installation of a 40 x 80 ice rink at Johnson Park was discussed. Director Warrner will contact the company and determine the turn-around timeline and payment options to determine if we purchase it in this FY or next FY.

Next, the e-bikes discussion from last meeting was summarized. Commissioner Wilmarth suggested that an informational pamphlet on bike etiquette could be created and distributed. Commissioner Oracki stated that she does not believe there is an issue with e-bikes at our parks, just on the bike path and athletic field areas. Commissioner Newton expressed concurrence. After a brief discussion, it was decided that the Park District will wait to see what the City of Byron’s proposed e-bike ordinance entails. Lastly, David Hillis’s concerns from last meeting were discussed and all commissioners agreed that we should not change our current fitness center age limits due to safety and supervision concerns. However, we will consider adding more youth strength and conditioning classes in the future. Director Warrner agreed to contact Mr. Hillis and inform him of the board’s decision.

In the HR/Safety Report, Carrie informed the board that the new employee orientation and annual safety trainings have been successfully updated and incorporate all new policies and required acknowledgement forms, so that everything is digital and trackable.

In the Parks Report, John reported that the crosswalk sign has been installed on Mill Rd; that the Aerobics Room sound system is installed and that Competitive dance props are finished.

In the Recreation Report, Aydin covered the athletic programs, special events and senior events that recently concluded and ones that will begin soon. The average monthly fitness class numbers, personal training sessions and juice bar sales were also presented.

Lastly, the Cultural Arts Report was presented, which included registrations numbers for dance (30 new dancers; 425 class registrations and 52 competition dancers) and the first painting pals class (10).

8.2 BOARD: None

9.0 Closed Session: Personnel 5ILCS 120/2 © (1)

Commissioner Oracki made a motion to enter into closed session to address personnel issues (5ILCS 120/2 (c) (1) with the Executive Director present at 6:53 pm. Commissioner Wilmarth seconded the motion, which passed unanimously on a voice vote of 4-0.

Commissioner Wilmarth made a motion to come out of closed session with no action taken at 7:03 pm. Commissioner Oracki seconded the motion, which passed on a voice vote of 4-0.

10.0 Adjournment

Commissioner Wilmarth made a motion to adjourn at 7:03 p.m. Commissioner Oracki seconded the motion, which passed on voice vote of 4-0.

James D. Boyle 10/21/25
Signature Date

Jeff Wilmarth 10-21-25
Signature Date