

Byron Park District Regular Meeting Minutes

Tuesday, June 21, 2022 at 6:05 p.m.

Byron Park District Board Room

1.1 Commissioner Wilmarth called the Regular Meeting of the Board of Commissioners to order at 6:05 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Jeffrey, and Wilmarth.

ABSENT: Griffith, and Oracki.

STAFF PRESENT: Director Paul Zepezauer, Nick Warrner, Elaine Carow and John Walters.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Jeffrey made a motion to approve the agenda as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 3-0.

*Commissioner Oracki arrives at 6:10

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF MAY 17, 2022: Commissioner Jeffrey made a motion to approve the Regular Meeting Minutes of May 17, 2022 as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 4-0.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING MAY 31, 2022: Director Zepezauer provided the Treasurers Report for the month ending May 31, 2022. He noted 2022 is the first year the district was in the black on May 31 since switching to a calendar year. Fund comparisons, payroll, and bank balances were provided and reviewed. Commissioner Jeffrey made a motion to approve the Treasurers Report for the month ending May 31, 2022. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 5-0.

5.2 APPROVAL OF BILLS FOR MAY 2022: A list of bills for May 2022 was provided. Commissioner Boyle made a motion to approve the bills as presented. Commissioner Jeffrey seconded the motion, which passed unanimously on voice vote 4-0.

6.0 OLD BUSINESS: None.

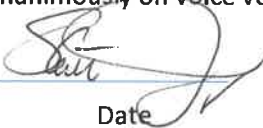
7.1 AN ORDINANCE authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, and authorizing and providing for the issue of not to exceed \$600,000 General Obligation (Limited Tax) Debt Certificates, Series 2022, of said District evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and Certificates, and providing for the security for and means of payment under the Agreement of the Certificates. Director Zepezauer provided a copy of the Debt Certificate paperwork. The district is on track to issue certificates in July and close in August. Funds will be used to complete Johnson Park, equipment, and PE Center renovations. Commissioner Oracki made a motion to approve Ordinance 2022-03. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 4-0.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer advised the July Board Packet would be available on Monday, July 18 as he will be out of state. An update regarding the sale of the Brighton Ridge property was given and the appraisal provided. Punch Card and Membership Daily Visits reflected the district entering the slow season with a decline in visits. The HR/Safety report reflected ongoing trainings and manual/presentation updates. PDRMA has a site visit scheduled in September to review their injury assessment for the District. The District has begun using Square Sales for concessions, online theatre ticket sales, and off site credit card purchases. The Parks Report was provided. Park maintenance and improvements are ongoing. Site preparation for the Johnson Park Playground is underway. Dance studio floors were sanded and refinished. The Recreation Report was provided. Baseball & Softball are mid-season and T-ball & Coach Pitch have begun. Outdoor concessions are going well. Taylor and Ashley continue to do a great job with personal training and fitness. The Spring Meltdown Challenge participant numbers were higher than expected for a summer challenge. Mr. Warrner expressed concern regarding the ongoing lifeguard shortage and impact it may have this coming fall. Discussion ensued. Byron Dance Academy celebrated its 5th recital season, the show was a great success. The tech crew did a great job and feedback was positive. The competition banquet is scheduled for June 30 at the Byron Forest Preserve. Summer Camp is seeing high registration numbers and field trips are filling fast. Flyers for upcoming races have been distributed and registrations are coming in. Preparation for Movie in the Park is underway. Advertising for the recital program and shout outs were successful. BCT has had a logo refresh and display banners have been ordered. The Fall Program Guide is scheduled for completion the end of June with delivery early July. Elaine and Ashley are working together to offer a Fall Fitness open house in September.

8.2 BOARD REPORTS: None.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Jeffrey made a motion to adjourn at 6:46 p.m. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 4-0.

7-19-2022 
Signature Date

7-19-22 
Signature Date