

Byron Park District Regular Meeting Minutes

Tuesday, March 16, 2021 at 6:00 p.m.

Byron Park District Board Room

1.1 Commissioner Oracki called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Griffith, Jeffrey, Oracki, and Wilmarth.

ABSENT: Boyle

STAFF PRESENT: Director Paul Zepezauer, Nick Warrner, Carrie Stralow and Elaine Carow.

GUESTS: Phil Brower, Angie Snodgrass, Ellen Chosnyk, Ryan Snodgrass, Alison Glendenning, Ryan Glendenning, and Sara Eaton.

2.0 PUBLIC COMMENT: Several members of the public were present to express frustration with the mask requirement as it relates to outdoor sports. Guest Ellen Chosnyk read a letter to the Board and noted the differences from 2020 to 2021 guidelines. Director Zepezauer advised the Byron Park District adheres to guidelines set by the IDPH, DCEO, and Byron School District 226. He stated the Park District would need the approval of the School Board, IDPH, a new insurance company and the Byron Park District Board of Commissioners to support the decision to ignore guidelines. Guest Angie Snodgrass expressed the need for peaceful resistance and saying no. Commissioner Wilmarth suggested guests reach out to the School Board and Health Department. Ryan Glendenning requested use of a park and equipment to organize volunteer led soccer games. Brief discussion occurred. Director Zepezauer noted concerns regarding insurance liability, transportation of equipment, large numbers of people and limited parking. Commissioner Oracki supported guests and suggested the School Board might be a good starting point. Carrie Stralow advised the insurance company has been encouraging agencies to direct persons to the DECO and IDPH. All guests, except Phil Brower, departed at 6:34 p.m.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Wilmarth made a motion to approve the agenda as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF FEBRUARY 16, 2021: Commissioner Griffith made a motion to approve the Regular Meeting Minutes of February 16, 2021. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

5.1 TREASURER'S REPORT FOR THE MONTH ENDING FEBRUARY 28, 2021: Director Zepezauer provided the Treasurer's Report. Income Statements were reviewed. The Recreation Fund was down overall when compared to 2020. Director Zepezauer reported the latest stimulus bill includes grant money for Special Districts; details have not yet been released. The first reimbursement for Johnson Park was received. Commissioner Griffith made a motion to approve the Treasurers Report for the month ending February 28, 2021. Commissioner Jeffrey seconded the motion, which passed unanimously on voice vote 4-0.

5.2 APPROVAL OF BILLS FOR FEBRUARY 2021: A list of bills for February 2021 was provided. Commissioner Wilmarth made a motion to approve the bills as presented. Commissioner Jeffrey seconded the motion, which passed unanimously on voice vote 4-0.

5.3 2020 AUDIT: Director Zepezauer advised an error was discovered with the way some staff were issuing customer credits in Max Galaxy resulting in the software not debiting the program GL numbers as credits were being issued. The problem was compounded as most credits were used for the same program. The process for issuing credits was changed and can no longer be done incorrectly in Max Galaxy.

6.1 FACILITY EXPANSION AND RENOVATION: Director Zepezauer provided an update regarding the Facility Expansion and Renovation. Roof pavers were installed and exterior landscaping will be completed in spring. Interior work is down to a punch list of remaining items; 23 remaining under the Russell Contract and 5 for park district staff. Commissioner Wilmarth asked how much money was saved as a result of staff cleaning. Director Zepezauer advised approximately \$14,000.00.

6.2 2021 BUDGET AMENDMENT: Director Zepezauer advised, after speaking with Attorney Tom Lester with AGHL Law, the 2021 Budget Amendment only requires Board Approval. Brief discussion occurred. Commissioner Wilmarth made a motion to approve Budget Ordinance 2021-01 which increases the capital fund budget & appropriation amounts due to the 2020 fund surplus related to the PE Center project. Commissioner Griffith seconded the motion which passed unanimously on roll call vote 4-0.

AYES: Commissioners Wilmarth, Griffith, Jeffrey, and Oracki.

NAYS: None.

ABSENT: Boyle

7.1 2021 SHORT & LONG TERM GOALS: Director Zepezauer provided commissioners with a copy of the 2021 Short & Long Term Goals. He advised the goals are a result of the implementing the IAPD Distinguished Agency program. Due to covid, several 2020 short term goals have been repeated in 2021. Commissioner Griffith made a motion to approve the 2020 Short & Long Term Goals. Commissioner Jeffrey seconded the motion which passes unanimously on voice vote 4-0.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer reported the Superintendent of Parks position has been posted and hopes to have the position filled in early May. The food service application for the Juice Bar has been submitted with a target opening date in late spring. Towel service for the fitness center will begin in the next 4-6 weeks. A three year history of punch card and membership daily visits was provided. Lifeguard class for March was postponed to May. Operation manuals are in final draft stages. Playground Inspections are planned to be completed in the next month. One-on-one basketball training will continue to be offered. Spring Soccer begins on March 20th. Baseball and Softball deadlines have been extended through March 19th. The PE center is seeing high numbers of court usage. The Fitness Desk is now accommodating guest check in. Private Swim lessons continue to see good registration numbers; a new session begins March 21st. Additional lifeguards and swim instructors have been hired. Recital dance is currently prepping for recitals. Byron Dance Academy is scheduled to perform at Byron Fest in July. Non-recital classes continue to see solid registration numbers. Additional Art classes have been offered in the Summer Program Guide. The Aquatic Egg Hunt will run with a few modifications and limited group size. Tiger 10 Miler is live and registrations are starting to come in. Byron Fest 5K is live; Elaine will be working with the Chamber of Commerce to collaborate on this year's event. The website has been updated to reflect spring and some summer programs. The Summer Program Guide is near completion. The

three month free membership continues to be well received; 736 trial passes have been issued. Athletic Sponsorship solicitation has begun and commitments are starting to come in.

8.2 BOARD REPORTS: None.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Jeffrey made a motion to adjourn at 7:30 p.m. Commissioner Griffith seconded the motion which passed unanimously on voice vote 4-0.

Rachel Crachi 4-20-21
Signature Date

Paul D. J. 4-20-21
Signature Date