



Byron Park District Regular Meeting Minutes
Tuesday, October 19, 2021 at 6:05 p.m.
Byron Park District Board Room

1.1 Commissioner Wilmarth called the Regular Meeting of the Board of Commissioners to order at 6:05 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Griffith, Jeffrey, Oracki, and Wilmarth.

ABSENT: None.

STAFF PRESENT: Director Paul Zepezauer, John Walters, Nick Warrner and Elaine Carow.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Jeffrey made a motion to approve the agenda as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

4.1 APPROVAL OF THE SPECIAL MEETING MINUTES OF SEPTEMBER 21, 2021: Commissioner Oracki made a motion to approve the Special Meeting Minutes of September 21, 2021. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 3-0. Commissioners Griffith and Jeffrey abstained.

4.2 APPROVAL OF THE REGULAR MEETING MINUTES OF SEPTEMBER 21, 2021: Commissioner Boyle made a motion to approve the Regular Meeting Minutes of September 21, 2021. Commissioner Oracki seconded the motion, which passed unanimously on voice vote 3-0. Commissioners Griffith and Jeffrey abstained.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING SEPTEMBER 30 2021: Director Zepezauer provided the Treasurers Report. Overall, September Recreation Fund revenue was up when compared to 2019 and 2020; expenses were similar to 2019 and 2020. The median projection for 2021 is a loss of approximately 48,000. Recreation department revenues and expenses were reviewed. Payroll and Bank Balances were reviewed. Commissioner Griffith made a motion to approve the Treasurers Report for the month ending September 30, 2021. Commissioner Oracki seconded the motion, which passed unanimously on Roll Call Vote 5-0.

AYES: Griffith, Oracki, Boyle, Jeffrey, and Wilmarth.

NAYS: None.

ABSENT: None.

5.2 APPROVAL OF BILLS FOR SEPTEMBER 2021: A list of bills for September 2021 was provided. Commissioner Boyle made a motion to approve the bills as presented. Commissioner Griffith seconded the motion, which passed unanimously on Roll Call vote 5-0.

AYES: Boyle, Griffith, Oracki, Jeffrey, and Wilmarth.

NAYS: None.

ABSENT: None.

6.1 APPROVAL OF THE UPDATED COVID-19 VACCINE POLICY: Director Zepezauer provided a Covid 19 update for the District and reviewed the updated Covid 19 Vaccine Policy. He reported the school is assisting with testing which will help reduce the financial impact of travel and time reimbursement to the district for staff choosing to test vs. vaccinate. Director Zepezauer advised the Districts attorney continues to advise new employees can be required to be vaccinated. Discussion occurred. Commissioner Oracki advised she will not vote for the updated policy and sought clarification on determining medical and religious exemptions. Commissioner Jeffrey suggested utilizing our Attorney or a third party to make that determination. Executive Director Zepezauer expressed support for the policy citing examples of vaccinated vs. unvaccinated staff needing to quarantine and the impact on work attendance. Commissioner Jeffrey made a motion to approve the Updated Covid-19 Vaccine Policy. Commissioner Boyle seconded the motion which passed on Roll Call Vote 4-1.

AYES: Jeffrey, Boyle, Griffith, and Wilmarth.

NAYS: Oracki.

ABSENT: None.

6.2 REVIEW OF THE ADA TRANSITION PLAN: Director Zepezauer advised the District had an ADA Transition Plan completed by the WT Group. Many of the recommendations were completed, however, the board did not officially approve the actual ADA Transition Plan in 2017 and will need to do so for the IAPD Accreditation. The plan was reviewed.

6.3 APPROVAL OF THE ADA TRANSITION PLAN: Commissioner Jeffrey made a motion to approve the ADA Transition Plan. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

7.1 APPROVAL OF THE SALE OR DISPOSAL OF SURPLUS EQUIPMENT ORDINANCE 2021-05: Director Zepezauer advised the District has numerous items that will not be used in the future, most of which are in storage. An inventory of the items was provided. Director Zepezauer requested permission to dispose of the items listed, noting as the District continues to expand programming additional storage space is needed. Commissioner Griffith made a motion to approve Ordinance 2021-05 Disposal of Surplus Equipment. Commissioner Oracki seconded the motion which passed unanimously on Voice Vote 5-0.

7.2 An ordinance providing of the issuance of \$480,000 General Obligation Refunding Park Bond Series 2021A of the Byron Park District, Ogle Count, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. Brief discussion occurred. Director Zepezauer advised this is a private placement bond issue to be purchased by Ogle County. Funds will be received on November 18, 2021 and repaid on November 17, 2022. Commissioner Griffith made a motion to approve Ordinance 2021-06 as presented. Commissioner Boyle seconded the motion which passed unanimously on Voice Vote 5-0.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer provided the Directors Report. The budget meeting was scheduled for November 16 at 5:00 p.m. The IAPD Accreditation site visit is scheduled for October 28; Commissioners were invited to attend at lunch time. Discussions are underway with the Byron Civic Theatre about bringing their program to the Park District. The hope is by combining programs, the theatre program would be strengthened for the community. The tentative plan is to draft an initial agreement with BCT and have PDRMA approve the plan. Punch Card and Membership visits were provided. A slight drop in attendance was observed due to the unseasonably warm weather in September. The HR Safety Report was provided. Additional staff will be needed as we enter the busy season. Carrie continues to verify employee Covid-19 testing requirements, as well as facilitating and tracking trainings, and accreditation related duties. The Parks Report was provided. Maintenance is ongoing and John is preparing to aerate turf at all of the parks. John has been assisting with Halloween on the Prairie and playground surface repairs are scheduled. The Recreation Report was provided. Fall Soccer concluded. Shooting Stars Basketball Clinic saw record numbers with over 100 participants. Youth Basketball registration is open. A verbal agreement has

been reached with Rockford Academy of Martial Arts with a tentative start date in February 2022. Personal Training continues to see solid attendance. Ashley will be offering a Free Holiday Weight Loss Challenge. Zumba is set to begin in December. Fall Swim Lessons are underway. Dance is close to completing session one. The competition team will be performing at the Candlelight Walk in Oregon. Mom and Me Craft Night was a success. The Wizard of Oz was a success and saw great show attendance. Tech Week went well with the exception of a few minor issues that were resolved for the show. Halloween on the Prairie planning is underway and registrations for the 5K are coming in. The Pumpkin Smash is a go. Cosmic Swim was a success with 36 participants attending. Active Net Hardware issues appear to be resolved. Nick and Elaine are working together to cross train staff in the event of staff shortages. Staff is currently working on the Winter Spring Brochure.

8.2 BOARD REPORTS: None.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Oracki made a motion to adjourn at 7:12 p.m. Commissioner Jeffrey seconded the motion which passed unanimously on voice vote 5-0.

Jeff Walmerth 11-16-21

Signature

Date

Julia Oracki 11-16-21

Signature

Date