

Byron Park District Regular Meeting Minutes

Tuesday, January 18, 2022 at 6:00 p.m.

Byron Park District Board Room

1.1 Commissioner Wilmarth called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Griffith, Jeffrey, Oracki and Wilmarth.

ABSENT: Boyle

STAFF PRESENT: Director Paul Zepezauer, Nick Warrner, John Walters and Elaine Carow.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Jeffrey made a motion to approve the agenda as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

4.1 APPROVAL OF THE SPECIAL MEETING MINUTES OF DECEMBER 21, 2021: Commissioner Oracki made a motion to approve the Special Meeting Minutes of December 21, 2021 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

4.2 APPROVAL OF THE REGULAR MEETING MINUTES OF DECEMBER 21, 2021: Commissioner Oracki made a motion to approve the Regular Meeting Minutes of December 21, 2021 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING DECEMBER 31, 2021: Director Zepezauer provided the Treasures Report. He advised the District finished the year with a deficit. The Recreation Fund through December is down when compared to 2019. He noted due to timing, all 2020-21 and 2021-22 recital dance costumes were included in Fiscal Year 2021. There may also be some outstanding invoices not yet received. A review of the income statements was conducted. Director Zepezauer noted the District is beginning to see the impact of wage increases and costs going up when reviewing Recreation Expenses by Department. Payroll and Bank Balances were reviewed. Commissioner Griffith made a motion to approve the Treasures Report for the month ending December 31, 2021. Commissioner Jeffrey seconded the motion, which passed unanimously on voice vote 4-0.

5.2 APPROVAL OF BILLS FOR DECEMBER 2021: A list of bills for December 2021 was provided. Commissioner Oracki made a motion to approve the bills as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

6.1 APPROVAL OF REVISED THEATRE AGREEMENT: Director Zepezauer advised after approval of the agreement, the theatre group requested minor changes in committee selection, returning property being transferred to the District, the addition of an option to extend the agreement through addendum, and revised language regarding the expiration. Brief discussion occurred regarding property inventory. Commissioner Jeffrey made a motion to approve the Revised Theatre Agreement. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

7.1 REVIEW OF CLOSED SESSION MEETING MINUTES: Three sets of closed session meeting minutes were reviewed; staff recommended keeping all confidential. Commissioner Griffith made a motion to keep closed session meeting minutes from December 18, 2018, August 20, 2019, and October 15, 2019 confidential. Commissioner Oracki seconded the motion which passed unanimously on voice vote 4-0.

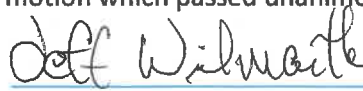
7.2 AN ORDINANCE abating the tax heretofore levied for the year 2021 to pay debt service on \$3,865,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020, of the Byron Park District, Ogle County, Illinois: Director Zepezauer provided a copy of the ordinance which directs the County to abate (not levy) the 2020 GO Park Bonds that financed the construction of the new building. The Bond Abatement is for the tax year 2021, payable in 2022. The debt repayment of said bonds is funded by the issuance of annual bonds; therefore, said bonds need to be abated. Commissioner Jeffrey made a motion to approve Ordinance 2022-01. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer advised he sent a formal letter to the Director of IDNR requesting a two year extension to our OSLAD agreement and is waiting for response. IPRA conference information and conference COVID protocols were reviewed. A three-year history of Punch Card and Membership Daily Visits was provided. The Finance/HR/Safety Report highlighted completion of preliminary Audit fieldwork, preparation of tax paperwork, and BS&A system updates. The Parks Report reflected ongoing maintenance at the parks, snow removal and use of the Parks Zapp to document work orders. Additionally, Superintendent of Parks John Walters has been assisting with set and prop construction for the Byron Dance Academy. The Recreation Report highlighted the start of Youth Basketball and Tiger Cub Soccer; both are off to a good start. Little Ninjas Taekwondo registration has been going well and staff are reaching out to the instructor to see about offering additional classes. The District will be hosting an Indoor Triathlon on February 12. Swim lessons began January 16 with full classes and high numbers for the intro levels. Tiger Den is averaging 30-35 kids daily with some fluctuations due to quarantine. Work on Summer Camp has begun. The third session of dance began January 3 and Byron Dance Academy hosted its first Themed Saturday Workshop. The Competition Team is attending JUMP dance convention in Rosemont, which will be a new experience for the dancers. The Mother Son and Daddy Daughter Dances will be held as scheduled. Work on the Fitness Guide has begun and the guide will be sent to Byron and surrounding communities. Information regarding spring sports has been distributed via flyers and social media.

8.2 BOARD REPORTS: None.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Oracki made a motion to adjourn at 6:50 p.m. Commissioner Jeffrey seconded the motion which passed unanimously on voice vote 4-0.

 2-15-22

Signature

Date

 2-15-2022

Signature

Date