

NOTICE
BOARD OF COMMISSIONERS MEETING

Tuesday, July 15, 2025, at 6:00 pm
Byron Park District Conference Room (500 N. Colfax St.)

1.0 Convening the Meeting

1.1 Commissioner Oracki called the Regular Meeting of the Board of Commissioners to order at 6:00 pm.

1.2 On roll call, the following were:

PRESENT: Commissioners Griffith, Oracki, Newton & Wilmarth

ABSENT: Commissioner Boyle

STAFF PRESENT: Nick Warrner, Aydin Coffey, John Walters & Carrie Stralow

GUESTS: Phil Brower

2.0 Public Comment: Phil requested that one of the Fitness Center TV's be changed to the Weather Channel during severe weather. Board members and staff agreed that they could accommodate that request.

3.0 Amendments/Approval of the Agenda

3.1 BOARD AMMENDMENTS TO THE AGENDA: None

3.2 STAFF AMMENDMENTS TO THE AGENDA: None

3.3 APPROVAL OF THE AGENDA: Commissioner Griffith made a motion to approve the agenda as presented. Commissioner Wilmarth seconded the motion, which passed on voice vote of 4-0.

4.0 Approval of Minutes

4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF June 17, 2025: Commissioner Wilmarth made a motion to approve the Regular Meeting Minutes of June 17, 2025, as presented. Commissioner Griffith seconded the motion, which passed on voice vote of 4-0.

5.0 Financial Matters

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING June 30, 2025

Director Warrner went through the Treasurer's report and noted that we are ahead of our target for budgeted revenue and on pace for our target of expenses.

Commissioner Griffith made a motion to approve the Treasurers Report for the month ending June 30, 2025. Commissioner Wilmarth seconded the motion, which passed on voice vote of 4-0.

5.3 APPROVAL OF BILLS FOR JUNE 2025

Commissioners reviewed the list of bills for June 2025. Commissioner Wilmarth made a motion to approve the bills as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote of 4-0.

6.0 Old Business: None

7.0 New Business: None

8.0

Reports

8.1 DIRECTOR / STAFF

Director Warrner went over the following items:

- Staff is working on finalizing the Fall Program Guide. So far, we have been very happy with the change to the company Purei.
- ByronFest 5K run, pickleball tournament and parade occurred July 12-13
- The Chamber golf outing is 8/21. Park district is sponsoring a hole and foursome
- The Swimming Pool should re-open in August
- We will be working with Marco, our IT company to convert e-mail from Outlook to Microsoft 360.
- Our custodian quit on Monday, but the job notice is already posted
- Creating a 501c foundation for program fee assistance, school scholarships and memorials
- Replacing the bike path dedication sign located by Stillman Bank
- Daily Visits and punch card/membership usages were higher than previous years in June

Discussion occurred regarding the 501c and the board agreed that it is a good idea and would like Director Warrner to investigate it further. Commissioner Wilmarth suggested reducing or eliminating the fee for the ByronFest Fun Run. Currently the fee is \$10. Commissioners and staff decided that we would offer the Fun Run for free next year and see if that increases participation. Lastly, Commissioner Oracki proposed a tour of all the newly remodeled school facilities at the next board meeting.

In the HR/Safety Report, Carrie listed the items that have been completed for our “Essentials of Risk Management Form” with PDRMA, including a fire extinguisher in the maintenance shed, back-up camera on the truck, maintenance building inspection forms and additional Sexual Abuse Prevention policies.

In the Parks Report, John reported that he has been assisting the school district with mowing and bleacher assembly; he prepared and drove the float for ByronFest and is continuing to stain and seal all of the park bench boards.

In the Recreation Report, Aydin went over current and future athletic leagues, special events and senior events. The ByronFest pickleball tournament had 9 teams enrolled, which is a significant increase from last year. Commissioners commented on how popular (and competitive) pickleball has become in the area. Commissioner Griffith questioned if we do anything for our athletic sponsors in way of recognition. We currently do not have much recognition, so Commissioner Oracki suggested both Facebook posts and a tab on our website recognizing and thanking our athletic sponsors each year.

Next, class numbers for personal training and fitness classes were reported. Fitness classes that had previously low enrollment have shown a slight increase in participation. Ashley’s schedule for personal training sessions is fully booked and efforts are ongoing to recruit additional personal trainers. Phil Brower inquired about hiring a physical therapist to work with clients. Aydin stated that physical therapists with CORA have offered seminars and balance testing previously, but that was on a volunteer basis and that therapist has now left that company.

The Cultural Arts report was presented. Summer activities include dance camps, Monday Master dance classes, technique classes, private dance lessons, and a ByronFest performance. Enrollment numbers for these activities have been excellent and increase each year. In competition dance, there were 49 dancers that auditioned for the team. Two new competition teams have been added – Diamond and Super Mini division. Diamond level gives dancers more technique classes and more competitive opportunities. Super Mini division is for Gold Level dancers, ages 5- 7 that are already eager to test out the world of competitive dance.

8.2 BOARD

Commissioner Wilmarth asked about regulations on e-bikes especially at Joe Parks Athletic Complex. Director Warrner explained that according to PDRMA, there are no standard regulations and it's up to each park district on if they allow them or not. Some districts limit certain areas or types of e-bikes (Class 1, 2, 3). Director Warrner stated that he will discuss it with the school district, since it's their property. Board members proposed installing a bike rack and posting signs to indicate permitted and prohibited riding areas.

Commissioner Oracki reported that the Byron Booster Club Advertising Campaign was underway and asked if the Park District would contribute as it had in prior years. Director Warrner agreed to the contribution.

9.0 Closed Session: None

10.0 Adjournment

Commissioner Wilmarth made a motion to adjourn at 7:11 p.m. Commissioner Griffith seconded the motion, which passed on voice vote of 4-0.

Bruce D. Boyle *8/15/25*

Signature

Date

Signature

Date