

Byron Park District Special Meeting Minutes

Tuesday, November 5, 2020 at 4:30 p.m.

Byron Park District Conference Room (420 N. Colfax)

1.1 Commissioner Oracki called the Special Meeting of the Board of Commissioners to order at 4:30 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Jeffrey, Oracki, and Wilmarth.

ABSENT: Griffith.

STAFF PRESENT: Director Paul Zepezauer and Marketing & Registration Manager Elaine Carow.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Boyle made a motion to approve the agenda as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

4.1 FY 2021 BUDGET REVIEW: Director Zepezauer conducted the budget review. He advised the biggest challenge in preparing the budget was planning for unknowns due to the pandemic. When preparing the budget, staff were directed to plan on Covid-19 restrictions remaining in place through June 1, 2021. He noted forecasting the audited 2020 fund balance for the capital improvement fund as it relates to the construction project was difficult due to the project progress billing continuing into 2021. When preparing program budgets, staff accounted for increased Covid-19 expenses and less participants. Director Zepezauer advised various programs in the District were improved upon and a user fees were reviewed and in some cases will be increased, particularly in athletics. Discussion regarding tax payers not carrying the burden for programs and the need to raise user fees occurred. Fund balances were reviewed. Several funds were over funded in past years and subsequently reduced. Johnson Park development was not included in 2021 Capital Projects due to the pandemic and nuclear plant being slated for closure. The District currently has until July 2022 to complete the project in order to be eligible for reimbursement up to \$400,000. Director Zepezauer advised the District has enough in reserves through 2021 before considering significant closures, program cancellations, and layoffs. He advised some good news was received as the EAV for 2021 has increased and the tax rate will remain flat. Highlights of the Fiscal Year 2021 Budget include completing and opening the new fitness and dance facilities, as well as starting the Tiger Den improvements and purchase of additional fitness equipment. New in the budget is the updated fee to the school district. The bulk of spending will be for fitness equipment and Tiger Den improvements. Capital Improvements will be minimal. The ordinance and 10 year capital improvement plan was reviewed. Commissioners did not have questions. A copy of the budget will be placed on display. The

Budget Hearing will be held prior to the December regular meeting and the budget will be approved at the December regular meeting.

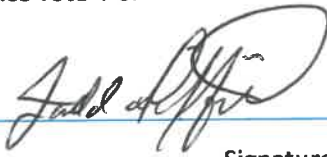
5.0 OLD BUSINESS: None.

6.1 SOUND SYSTEM BID APPROVAL: Director Zepezauer presented two bids for sound in the fitness area, hallway, lobby, locker rooms, and dance studios. Bids were received from Sound of Music and Renaissance. Director Zepezauer advised Sound of Music included touch screens, sound control on the PC's, and bose speakers. Commissioner Jeffrey made a motion to award the bid to Sound of Music. Commissioner Wilmarth seconded the motion which passed unanimously on voice vote 4-0.

7.0 CLOSED SESSION: None.

8.0 ADJOURNMENT: Commissioner Wilmarth made a motion to adjourn at 5:17 p.m. Commissioner Jeffrey seconded the motion which passed unanimously on voice vote 4-0.

11-17-2020 
Date Signature

11-17-20 
Date Signature