

Byron Park District Regular Meeting Minutes

Tuesday, December, 2021 at 6:05 p.m.

Byron Park District Board Room

1.1 Commissioner Wilmarth called the Regular Meeting of the Board of Commissioners to order at 6:05 p.m.

1.2 On roll call, the following were:

PRESENT: Commissioners Boyle, Griffith Jeffrey, Oracki and Wilmarth.

ABSENT: None.

STAFF PRESENT: Director Paul Zepezauer, Nick Warrner, and Elaine Carow.

GUESTS: None.

2.0 PUBLIC COMMENT: None.

3.1 BOARD AMMENDMENTS TO THE AGENDA: None.

3.2 STAFF AMMENDMENTS TO THE AGENDA: None.

3.3 APPROVAL OF THE AGENDA: Commissioner Oracki made a motion to approve the agenda as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

4.1 APPROVAL OF THE SPECIAL MEETING MINUTES OF NOVEMBER 16, 2021: Commissioner Oracki made a motion to approve the Special Meeting Minutes of November 16, 2021 as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

4.2 APPROVAL OF THE REGULAR MEETING MINUTES OF NOVEMBER 16, 2021: Commissioner Griffith made a motion to approve the Regular Meeting Minutes of November 16, 2021 as presented. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING NOVEMBER 30, 2021: Director Zepezauer provided the Treasurers Report. The Recreation Fund had its highest revenue ever with the previous high in June 2021. The PE Center recognized the highest monthly revenue ever in several areas, which included memberships, drop ins and juice bar sales. Punch Card revenue was the highest it has been since February 2020. Brief discussion occurred and Income Statements were reviewed. November payroll and bank balances were reviewed. Commissioner Jeffrey made a motion to approve the Treasurers Report for the month ending November 30, 2021. Commissioner Oracki seconded the motion, which passed unanimously on a voice vote 5-0.

5.2 APPROVAL OF BILLS FOR NOVEMBER 2021: A list of bills for November 2021 was provided. Commissioner Griffith made a motion to approve the bills as presented. Commissioner Jeffrey seconded the motion, which passed unanimously on voice vote 5-0.

6.1 APPROVAL OF FY 2022 BUDGET & APPROPRIATIONS ORDINANCE 2021-10: Commissioners viewed the FY 2022 Budget and Appropriations Ordinance, which was on display for 30 days at the Byron Public Library and on the Byron Park District website. Commissioner Griffith made a motion to approve the FY 2022 Budget & Appropriations Ordinance 2021-10. Commissioner Boyle seconded the motion, which passed unanimously on voice vote 5-0.

7.1 APPROVAL OF 2022 BOARD MEETING DATES: Director Zepezauer presented the full list of meeting dates for 2022. Dates will remain the Third Tuesday of the month at 6:00 p.m. Commissioner Jeffrey made a motion to approve the 2022 Board Meeting Dates. Commissioner Griffith seconded the motion which passed unanimously on voice vote 5-0.

7.2 APPROVAL OF THE BYRON CIVIC THEATRE AGREEMENT: Board members viewed the Byron Civic Theatre contract which outlined the agreement between the District and the BCT Board which will become an advisory board to the District. Commissioner Jeffrey made a motion to approve the Byron Civic Theatre Agreement. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 5-0.

7.3 APPROVAL OF THE WHISTLEBLOWER PROTECTION ACT POLICY & PROCEDURES: Director Zepezauer advised PDRMA made the District aware of a law primarily for police reform and pretrial and prison sentencing that went in to effect on July 1. The law applies to the District as we are a unit of local government without a police force. The policy protects whistleblowers from retaliation. Commissioners viewed the Whistleblower Protection Act Policy and Procedures. Commissioner Oracki made a motion to approve as presented. Commissioner Griffith seconded the motion which passed unanimously on a voice vote 5-0.

7.4 IAPD ANNUAL MEETING DELEGATE DESIGNATION: Discussion Regarding the IAPD Annual Meeting Delegate Designation occurred. Commissioner Boyle made a motion to nominate Commissioner Wilmarth as the delegate, Commissioner Jeffrey as the first alternate, and Director Zepezauer as the second alternate. Commissioner Griffith seconded the motion which passed unanimously on a voice vote 5-0.

8.1 DIRECTOR/STAFF REPORTS: Director Zepezauer advised he is trying to get in touch with the IDNR to determine how they will handle OSLAD grant extensions. Due to an adaptive pause at Byron CUSD, the District has limited facility usage available; normal operations will resume December 27. IPRA Conference reservations have been made and attendees will need to agree to their COVID policy. The HR/Safety Report was provided. Carrie Stralow passed her Certified Play Ground Inspector test and is certified for an additional three years. She has begun preparing year end reports and updating wage changes/evaluations in the HR system. The Parks Report was provided. John Walters has received his Illinois Spraying License. The Recreation Report was provided. Highlights included the start of Youth Basketball and Tiger Cub Sports. Commissioner Wilmarth expressed safety concerns regarding track usage during basketball. He noted children entering the control room and playing on school athletic equipment. Consensus was to find an alternative to closure and for staff to attempt to secure equipment. The third session of dance begins after the New Year. The Competition Team preformed at the candle light walk and have been invited back for 2022. New Saturday Themed Dance workshops will begin in January in place of non-recital classes. A Special Event Update was provided. The Turkey Trot was a success with 249 participants and Holiday events were well received in the community. The Program Guide is scheduled for delivery the first week of December. The Fitness Guide is scheduled for print on February 3rd.

8.2 BOARD REPORTS: None.

9.0 CLOSED SESSION: None.

10.0 ADJOURNMENT: Commissioner Boyle made a motion to adjourn at ??? p.m. Commissioner Oracki seconded the motion which passed unanimously on voice vote 5-0.

 1-18-22

Signature

Date

 1-18-22

Signature

Date