

**Byron Park District Regular Meeting Minutes**  
Tuesday, September 19, 2023 at 6:00 p.m.  
Byron Park District Board Room

**1.1** Commissioner Oracki called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m.

**1.2** On roll call, the following were:

**PRESENT:** Commissioners Boyle, Griffith, Oracki and Wilmarth.

**PRESENT VIA TELEPHONE:** Jeffrey

**STAFF PRESENT:** Director Paul Zepezauer, Superintendent of Parks John Walters, Superintendent of Recreation Nick Warrner

**GUESTS:** None.

**2.0 PUBLIC COMMENT:** None.

**3.1 BOARD AMMENDMENTS TO THE AGENDA:** None.

**3.2 STAFF AMMENDMENTS TO THE AGENDA:** None.

**3.3 APPROVAL OF THE AGENDA:** Commissioner Griffith made a motion to approve the agenda as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

**4.1 APPROVAL OF THE REGULAR MEETING MINUTES OF AUGUST 15, 2023:** Commissioner Boyle made a motion to approve the Regular Meeting Minutes of August 15, 2023 as presented. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

**5.1 APPROVAL OF THE TREASURERS REPORT FOR THE MONTH ENDING AUGUST 31, 2023:** Director Zepezauer reported that deferred revenue has increased when compared to the prior year. He also reported that the initial projections show slight deficits in the corporate and recreation funds. Recreation Department revenues and expenses, overall revenues and expenses, Bank Balances and Payroll were reviewed. Director Zepezauer reported that the County released the 2023 EAV and it has increased 7.5%, Taking this into account along with inflation levels over the past several years and the current fund balance levels in the aggregate funds, he is recommending that the District raise the aggregate tax levy in excess of 5% which requires a truth in taxation hearing. He also recommended lowering the bond levy to offset the increase to the aggregate levy, which will result in the District's overall tax rate staying the same as the previous year. Commissioner Wilmarth made a motion to approve the Treasurers Report for the month ending August 31, 2023. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

**5.2 APPROVAL OF BILLS FOR AUGUST 2023:** Commissioners reviewed the list of bills for August 2023. Commissioner Boyle made a motion to approve the bills as presented. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

**6.0 OLD BUSINESS:** None.


**7.1 APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITY BYRON SCHOOL DISTRICT 226:** Director Zepezauer presented the revised IGA with the School District which now includes Byron Civic Theatre. Commissioners reviewed the agreement. Commissioner Wilmarth made a motion to approve the IGA. Commissioner Griffith seconded the motion, which passed unanimously on voice vote 4-0.

**8.1 DIRECTOR/STAFF REPORTS:** Director Zepezauer updated the board on the status of the FY24 budget and provided a three-year history of Punch Card and Membership Daily Visits. The HR/Safety Report included updates on upcoming trainings, audits, and inspections. The parks update included the construction progress at Johnson Park. The recreation report included athletics, fitness, aquatics, special event, and cultural arts/dance updates.

**8.2 BOARD REPORTS:** Commissioner Oracki reported that she was made aware of a few situations recently in the PE Center and swimming pool. Director Zepezauer reported that there was a staff person monitoring both the fitness center and PE Center but moving forward, a staff person will be scheduled full time in the PE Center during all future home football games and staff would look into the staffing problems related to the swimming pool.

**9.0 CLOSED SESSION:** None.

**10.0 ADJOURNMENT:** Commissioner Boyle made a motion to adjourn at 6:42 p.m. Commissioner Wilmarth seconded the motion, which passed unanimously on voice vote 4-0.

  
Signature \_\_\_\_\_ Date 10-17-2023

  
Signature \_\_\_\_\_ Date 10/17/2023